



MINUTES

**JOHN NOBLE HOME
COMMITTEE OF MANAGEMENT
WEDNESDAY, MARCH 12, 2025**

1:00 P.M.

SHERMAN BOARDROOM,
97 Mount Pleasant St.
BRANTFORD, ONTARIO

Jessica Tanchak
Executive Assistant

**JOHN NOBLE HOME COMMITTEE OF MANAGEMENT
MINUTES
WEDNESDAY, MARCH 12, 2025
1:00 P.M.
SHERMAN BOARDROOM**

Chair MacAlpine called meeting to order at 1:01 p.m.

1. ROLL CALL

Present: City of Brantford
Councillor Carpenter
Councillor Hunt
Councillor Sullivan
Councillor Samwell

County of Brant
Councillor MacAlpine
Councillor Bell
Mayor Bailey
Councillor Coleman

Regrets:

Also Present: E. Owen, J. Salmon (HDR Inc.), K. Mauracher (HDR Inc.), S. Yilmaz (HDR Inc.), R. Diez, J. Tanchak, A. Gora, S.Pruder, N.Kaur

3. DECLARATIONS OF CONFLICTS OF INTEREST

No pecuniary interests were declared.

4. APPROVAL OF THE AGENDA

Moved by Councillor Bell
Seconded by Councillor Hunt

THAT the Agenda BE APPROVED

CARRIED

5. MINUTES

5.0 Minutes

Moved by Councillor Carpenter
Seconded by Councillor Coleman

THAT the following Minutes (5.1-5.2) BE ADOPTED

5.1 John Noble Home Committee of Management –February 12, 2025

Moved by Councillor Coleman
Seconded by Councillor Hunt

THAT the John Noble Committee of Management minutes from February 12, 2025 be AMENDED to remove Councillor Carpenter as Chair and replace with Councillor MacAlpine.

Item 5.1 was voted on and approved unanimously.

CARRIED

**5.2 John Noble Home Committee of Management In-Camera Minutes-
February 12, 2025**

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

6.1 John Noble Home Committee of Management Minutes

Moved by Councillor Hunt
Seconded by Councillor Bell

THAT the John Noble Home Committee of Management minutes be APPROVED by the Committee of Management prior to circulation to the City and County Councils.

Item 6.1 was voted on and approved unanimously.

CARRIED

7. PRESENTATIONS/DELEGATIONS (list, if any, available at meeting)

Moved by Councillor Coleman

Seconded by Councillor Bell

7.1 Bell Court Redevelopment Project

HDR presented a project update to the Committee. Discussion held on remaining contingency for project. Will monitor contingency at this time.

K. Mauracher, J.Salmon and S.Yilmaz left the meeting at 2:27 p.m.

8. ITEMS FOR CONSENT

Moved by Councillor Carpenter
Seconded by Mayor Bailey

THAT Items for Consent (8.1-8.3) BE APPROVED

Items for Consent 8.1 & 8.3 were separated for discussion.

Item for Consent 8.2 was voted on and approved.

8.2 Recruitment Update [Financial Impact- None] (JNH2025-14)

THAT the Recruitment Update Report JNH2025-14 BE RECEIVED.

8.1 John Noble Home Administrator's Report [Financial Impact – N/A (JNH2025-13)]

THAT the John Noble Home Administrator's Report JNH2025-13 BE RECEIVED.

A. Gora highlighted important details outlined in the report. A. Gora updated the Committee on the progress made with the Request for Proposal (RFP) for a Human Resource (HR) Consultant Service. Discussed which proponent best met the objectives, scope of work and budget was reviewed and scored by panel of Leaders at the Home.

An amendment was proposed by the Committee of Management to approve the award of contract to an HR Consulting Service following the request for proposal.

Amendment:

Moved by Councillor Hunt
Seconded by Councillor Carpenter

A. THAT the John Noble Home Administrator's Report JNH2025-13 BE RECEIVED.

THAT the following clause be added as Clause B:

B. THAT the Acting Administrator be AUTHORIZED to award the contract for Human Resources Consulting Service to HR Coach Plus Inc. for the period of April 1, 2025- June 30, 2025;

Item for Consent 8.1 as amended was voted on approved.

CARRIED

Moved by Councillor Carpenter
Seconded by Councillor Bell

**8.3 John Noble Home Monthly Budget Summary for January, 2025
[Financial Impact – None – Overall on Track at this Time] (JNH2025-15)**

THAT the John Noble Home Monthly Budget Summary JNH2025-15 for January 2025 BE RECEIVED.

R. Diez answered the Committee's questions and clarified vacancies noted in the report.

Item for Consent 8.3 was voted on and approved.

CARRIED

9. ITEMS FOR CONSIDERATION

Moved by Councillor Carpenter
Seconded by Councillor Coleman

THAT Items for Consideration (9.1 to 9.4) BE APPROVED

Items for Consideration 9.2, 9.3 & 9.4 were separated for discussion.

Item for Consideration 9.1 was voted on and approved.

9.1 John Noble Home Long Term Care Service Accountability Agreement (LSAA) - Declaration of Compliance – Schedule E. [Financial Impact - None] (JNH2025-16)

THAT the Chair of the John Noble Home Committee of Management BE AUTHORIZED to sign the Declaration of Compliance Page – Schedule E, as

the John Noble Home through the Corporation of the City of Brantford and the Corporation of the County of Brant has met the compliance obligations of the Long Term Care Service Accountability Agreement by Ontario Health West for ongoing funding of their approved 156 long term care beds.

Moved by Councillor Hunt
Seconded by Councillor Coleman

9.2 Bell Court Redevelopment 40 Long Term Care beds, Day and Stay expansion, Sprinkler Project update Report and Capital Funding Request [Financial Impact- \$29,934,734] (JNH2025-17)

- A. THAT the Bell Court Redevelopment of 40 Long Term Care beds, expansion of the Day and Stay and Sprinkler Project updated report JNH2025-17 BE RECEIVED and;
- B. THAT the City of Brantford and the County of Brant be requested to provide the additional \$1,600,000 required capital funding for the projects and;
- C. THAT the City of Brantford and the County of Brant be requested the approval to keep any Surplus for Year 2024 to offset additional cost related to the construction.

HDR Inc. to present with JNH staff next week at the City Finance Committee meeting.

Item for Consideration 9.2 was voted on and approved.

CARRIED

9.3 Appointment Sub Committee to Recruit Administrator

Councillor Hunt brought forward a motion to strike a subcommittee to recruit and select an Administrator for the John Noble Home.

Moved by Councillor Hunt
Seconded Mayor Bailey

THAT the Recruitment Sub-Committee be formed with the four members who have volunteered (Councillor MacAlpine, Councillor Hunt, Mayor Bailey and Councillor Carpenter).

Item for Consideration 9.3 was voted on and approved

CARRIED

9.4 Management Sub Committee

Moved by Councillor Hunt
Seconded by Councillor Bell

THAT the Management Sub Committee be DISBANDED as the Committee has fulfilled its mandate.

Item for Consideration 9.4 was voted on and approved.

CARRIED

10. CORRESPONDENCE

10.1 Letter from the City of Brantford

Moved by Councillor Carpenter
Seconded by Councillor Coleman

THAT Correspondence Item 10.1 Letter from City of Brantford BE RECEIVED.

CARRIED

11. RESOLUTIONS

12. NOTICES OF MOTION

13. QUESTIONS

14. PRIVATE AND CONFIDENTIAL ITEMS

15. NEXT MEETING

The next meeting of the John Noble Home Committee of Management will be held on Wednesday, April 9, 2025 at the John Noble Home, or at the Call of the Chair

16. ADJOURNMENT

Moved by Coucillor Sullivan
Seconded by Councillor Coleman

THAT the meeting of the John Noble Home Committee of Management
BE ADJOURNED

The meeting was adjourned at 3:03 p.m.

Councillor MacAlpine
Chair



J. Tanchak
Executive Assistant