



MINUTES

**JOHN NOBLE HOME
COMMITTEE OF MANAGEMENT
WEDNESDAY, JUNE 14, 2023**

1:00 P.M.

VIRTUAL MEETING

JOHN NOBLE HOME

Jessica Tanchak
Executive Assistant

**JOHN NOBLE HOME COMMITTEE OF MANAGEMENT
MINUTES**

WEDNESDAY, JUNE 14, 2023

1:00 P.M.

VIRTUAL MEETING

Chair Carpenter called meeting to order at 1:00 p.m.

1. ROLL CALL

Present: City of Brantford
Councillor Carpenter
Councillor Sullivan

County of Brant
Councillor MacAlpine
Councillor Coleman
Mayor Bailey
Councillor Bell

Regrets: City of Brantford
Councillor Samwell

Also Present: J. Tanchak, M. Bastian, S. Proulx, L. Clarkson, A. Gora, S. Holmes,
P. Goodfellow, G. Young & J. Gallego

2. DECLARATIONS OF CONFLICTS OF INTEREST

No pecuniary interests were declared.

3. APPROVAL OF THE AGENDA

Moved by Mayor Bailey
Seconded by Councillor Coleman

THAT the Agenda BE APPROVED

CARRIED

4. MINUTES

4.0 Minutes

Moved by Mayor Bailey
Seconded by Councillor Coleman

THAT the following Minutes (4.1 & 4.2) BE ADOPTED

4.1 John Noble Home Committee of Management – May 10, 2023

**4.2 John Noble Home Committee of Management, In-Camera Minutes
– May 10, 2023**

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

No business arising from the minutes.

6. PRESENTATIONS/DELEGATIONS (list, if any, available at meeting)

There are no presentations for today's meeting.

7. ITEMS FOR CONSENT

Moved by Councillor Sullivan
Seconded by Councillor Bell

THAT Item for Consent (7.1) BE APPROVED

**7.1 John Noble Home Administrator's Report [Financial Impact - None]
(JNH2023-27)**

THAT the John Noble Home Administrator's Report JNH2023-27 BE RECEIVED.

Item 7.1 was voted on and approved.

CARRIED

8. ITEMS FOR CONSIDERATION

Moved by Councillor Sullivan
Seconded by Councillor Coleman

THAT Items for Consideration (8.1-8.4) BE APPROVED.

Item for Consideration 8.1 was separated for discussion.

Items 8.2-8.4 were voted on and approved.

**8.1 Bell Court Redevelopment 40 Long Term Care beds, Day and Stay
expansion, Sprinkler Project update Report and Capital Funding Request
[Financial Impact- \$26,772,291] (JNH2023-28)**

A. THAT the Bell Court Redevelopment of 40 Long Term Care beds, expansion of the Day and Stay and Sprinkler Project report JNH2023-28 BE RECEIVED and;

B. THAT THE City of Brantford and the County of Brant be requested to provide the required capital funding for the projects.

S. Proulx summarized the report given to the Committee. S. Proulx noted that a meeting may be required by the Committee of Management during the summer for any approvals, suggested to be at the call of the chair.

THAT the Committee of Management may be required to meet at the call of the chair during the summer BE APPROVED.

Voted on and approved unanimously.

Councillor Bell questioned if a 5% contingency is enough for this project? P. Goodfellow answered that the Construction Management Team have completed investigations within the building and risks of unknown identified are being actively mitigated. P. Goodfellow noted that budgeting at this time is sufficient to support the project within the scope understood.

Councillor Bell questioned the status of engineering design completion? P. Goodfellow summarized the various class estimates. The team will be releasing all of the documents to the Construction Manager on Friday and are confident in the budget and level of detail. Returned tenders are to be submitted by a target date of July 28th.

Councillor Bell questioned why the decision has to be made now? S. Proulx noted that the project needs both Councils approval for budget changes before proceeding. Both Councils take a summer break, and the final estimate is to be submitted by July. The recommendations are needed in order to submit for Ministry deadlines. If postponed to wait for tender, the project would not meet these deadlines.

Councillor Bell proposed an amendment to the motion to increase the contingency by 5%.

Moved by Councillor Bell
Seconded by Councillor Coleman

Amendment:

A. THAT the Bell Court Redevelopment of 40 Long Term Care beds, expansion of the Day and Stay and Sprinkler Project report JNH2023-28 BE RECEIVED and;

THAT the following clause be added as Clause B:

- B. THAT the total requested capital funding in the amount of \$26,772,291 be increased by a total of \$1,100,000 for a new total project cost of \$27,872,291 and;
- C. THAT THE City of Brantford and the County of Brant be requested to provide the required capital funding for the projects

Councillor MacAlpine questioned what the original budget was? S. Proulx stated \$21,000,000. S. Proulx noted that the Sprinkler Project has been added since the original budget.

Councillor Bell questioned if there are comparables for bed redevelopments in LTC? P. Goodfellow shared that G. Architects are currently involved in 22 LTC redevelopment projects and additions across Ontario. He noted that similar numbers are being received from comparable projects. Councillor Bell asked what is the cost per bed for the project compared to others? P. Goodfellow stated the cost per bed for the project is \$550,000, but he is unable to share the cost per bed for other projects.

Item 8.1 as amended was voted on and approved.

8.2 John Noble Home Day Program's – Declaration of Compliance [Financial Impact – None] (JNH2023-29)

THAT the Chair of the John Noble Home's Committee of Management BE AUTHORIZED to sign the Declaration of Compliance "Schedule F" for the fiscal year of 2022-2023 for the John Noble Home Day and Stay Program.

8.3 Award of Contract for 1:1 Support Worker/ Security Guard Services following Request for Proposal RFP-JNH23-01 [Financial Impact – None at this time] (JNH2023-30)

- A. THAT the Administrator be AUTHORIZED to award the contract for 1:1 Support Worker/Security Guard services to Edmond Protection & Consulting Inc. (EPC) for the period July 1, 2023 to July 2, 2024 with the potential for a 1 year extension upon agreement by both parties and;
- B. THAT the Administrator be AUTHORIZED to sign the required contract for the award.

8.4 Lease Amendment to Agreement between The Corporation of the City of Brantford, and the County of Brant AND Participation House Brantford (now called Participation Support Services) [Financial Impact- None at this time] (JNH2023-31)

- A. THAT the John Noble Home Lease Amendment Report JNH2023-31 BE RECEIVED; and
- B. THAT the Administrator BE DIRECTED to engage with Participation Support Services to negotiate any changes to the lease agreement for 28 parking spaces on leased lands; and
- C. THAT the Administrator BE DIRECTED to prepare and have executed by the authorized parties any amendments required to the lease agreement.

CARRIED

9. ELECTION

10. PRIVATE AND CONFIDENTIAL ITEMS

Moved by Mayor Bailey
Seconded by Councillor Coleman

THAT the Committee MOVE IN-CAMERA to discuss the following items (1:38 p.m.)

MOTION TO MOVE IN-CAMERA
CARRIED

M. Bastian, J. Tanchak, S. Holmes, A.Gora, and S. Proulx remained.

10.1 John Noble Home Staffing Re-Alignment Plan (JNH2023-32)

Labour relations or employee negotiations

10.2 Administrator's Verbal Report

Personal matters about an identifiable individual, including municipal or local board employees

The Committee met In-Camera, discussed item 10.1 & 10.2, provided direction to Staff and returned to Open Session at (2:36 p.m.)

11. CORRESPONDENCE

12. RESOLUTIONS

13. NOTICES OF MOTION

14. QUESTIONS

G. Young, Family Council, questioned the Home's smoking policy. M. Bastian assured the Committee and G. Young the policy is being reviewed by the Leadership Team.

J. Gallego questioned the Home implementing a hybrid meeting platform? Councillor Carpenter assured J. Gallego that the Home will look further into this.

Councilor Bell commented on the Home's need for IT upgrades and suggested connecting with the City and County IT teams.

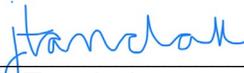
15. NEXT MEETING

The next meeting of the John Noble Home Committee of Management will be held on Wednesday, September 13, 2023 via Zoom, or at the Call of the Chair

16. ADJOURNMENT

The meeting was adjourned at 2:40 p.m.

Councillor Carpenter
Chair



J. Tanchak
Executive Assistant